



Office of The  
**KESHAPAT GRAM PANCHAYAT**  
Vill. + P.O- Keshapat  
**P.S.- Panskura • DIST.- Purba Medinipur**  
E-Mail ID: [keshapatgrampanchayat@gmail.com](mailto:keshapatgrampanchayat@gmail.com)

**NOTICE INVITING E- TENDER**

N.I.eT.No.-9/WB/PURBA MEDINIPUR/ PANSKURA/KESHAPAT GP/2025-26

Dated. 02.02.2026

Memo No- 4/Keshapat/15<sup>th</sup> CFC

Dated- 02/02/2026

For and on behalf of **Keshapat Gram Panchayat**, the Pradhan, **Keshapat Gram Panchayat** invites E-Tender in percentage rates for each of the following works under 15<sup>th</sup> Finance Commission (Tied Grant) under **Keshapat Gram Panchayat** by two cover system. Resourceful and Bona-fide contractors who satisfy the terms and conditions set out in pre-qualification document and having registration in e-procurement portal under Govt. of West Bengal may submit their bids

**List of Works**

NIT SL. No.	Description of Work	Activity ID	Place of work	Tender Amount (Rs.)	Earnest Money (Rs.)	Cost of Tender form & Tender documents. (Rs.)	Time of Completion	Time of Completion (in Months) Credential Required (60%)
1.	Re sinking of Submersible pump with pipe line nearby ICDS at Purbagopalpur sansad-XXVII, jl no-68, plot no-1183 SDG 6.1	109346961	Purbba Gopalpur	83797	1676	250	1 Month	50278
2	Construction of concrete drain from house of Sk Fayjul Rahaman to Ismail's house at Simulhanda sansad-XXIII, jl no-60, plot no	109568653	Simulhanda	219340	4387	500	1 Month	131604
3	Construction of concrete drain from house of Sukumar Samanta house to Kelen Math at Dakshin Moynadal sansad-XVII, jl no-52, plot no-34-87 SDG 6.1	109570537	Dakshin Maynadal	219645	4393	500	1 Month	131787
4	Construction of concrete drain from Bhakti Panja house to Beltala at Uttarpanchberia sansad-XIII, jl no- 42, plot 909-6071	109572273	Uttar Panchberya	219056	4381	500	1 Month	131434
5	"Construction of concrete drain from Main road to Sib Mondir at Nachhipur sansad-XI, jl no- 36, plot no 896-910 "	109577005	Nachhipur	219773	4395	500	1 Month	131864

6	Construction of concrete drain from house of Shampada Pakhira to house of Badal Dhara House Uttar Madhya sansad-VI,jl no-40,plotno2204	109594057	Jiakhali	219044	4381	500	I Month	131426
7	Construction of concrete drain from house of Anjan Maity to house of Ashok Patra at Jasora Paschim sansad- V,jl no-40,plotno- 1400 SDG	109594502	Jiakhali	219628	4393	500	I Month	131777
8	Construction of concrete drain from house of Kamal Samanta to Kenduatha Bina Pani Club at kenduata sansad-IV,jl no-37,plotno 656-658	109595068	Kenduata	219785	4396	500	I Month	131871
9	Construction of concrete drain from Bhutarban to pondside of Gosta Mondal at Hatisal sansad XIV,jlno 51 plot no 1981-1894	109572068	Hatisal	179204	3584	250	I Month	107522
10	Construction of concrete drain from land of Jagadish Samanta to Swapan Bera's house at Malida Dakshinsansad-III, jl no-38, plot no 1325-1342	109595759	Malida	109335	2187	250	I Month	65601
11	Construction of concrete drain from Sankar Adaks house to land of Amales Khatua at Malida uttar sansad II,jl no-38,plot no 155	109603252	Malida	81151	1623	250	I Month	48691
12	"Construction of concrete drain near house of Gobinda Maity at Keshapat sansad-XXVI,jl no-50,plotno780 SDG 6.1 "	109347304	Keshapat	79468	1589	250	I Month	47681
13	"Construction of concrete drain from house of Jahar Pal to house of Tapas Duary at Keshapat sansad-XXV,jl no-50,plotno780 SDG 6.1 "	109351004	Keshapat	79468	1589	250	I Month	47681
14	Construction of concrete drain from house of Uttam Maity to Mujit Khan's house at Akhuar sansad- XXIV,jlno-58,plot no-97-164 SDG 6.1	109568167	Akhuar	79119	1582	250	I Month	47471
15	Construction of concrete drain from house of Sasadhar Manna to Habuda khal at Josora Dakshin sansad-X,jlno-40,plotno 3229-3228	109577390	Jiakhali	79566	1591	250	I Month	47740

16	Construction of concrete drain from house of Anjan Ghos to Jasora Samabay samiti at Jasora purba sansad-VII, jl no-40, plotno 4071-4798	109593665	Jiakhali	79908	1598	250	1 Month	47945
17	Construction of concrete drain from Pukur par of Naba Guchhait to Toparkhal at Pakura sansad-XVI, jl no-34, plotno-187 SDG 6.1	109570769	Pakuria	59773	1195	250	1 Month	35864
18	"Construction of concrete drain with filter chamber from house of Dulal Chakraborty to Sibsitala at Dalpara sansad XX jlno 55 plot no 496 SDG61 "	109569490	Dalpara	79908	1598	250	1 Month	47945

- 1) Intending bidders may download tender documents from e-procurement portal of website <https://www.wbtenders.gov.in> from 5<sup>th</sup> February, 2026 (Thursday) at 10-00 Hours to 11<sup>th</sup> February, 2026 (Wednesday) upto 17-00 Hours. The pre-qualification bid documents duly filled and digitally signed in all respect may be submitted online from 5<sup>th</sup> February, 2026 (Thursday) at 10-00 Hours to 11<sup>th</sup> February, 2026 (Wednesday) upto 17-00 Hours. (as per server clock).
- 2) Tender Inviting Authority will not take any responsibility for the delay caused due to non-availability of internet connection or traffic jam etc. for online bidding.
- 3) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction. The cost of visiting the site shall be at his own expense.
- 4) **Bid Documents & Earnest Money/ Bid Security:**  
Cost of Bid Documents & Bid Security / Earnest Money should be deposited through Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway & the option of RTGS/NEFT through Bank A/C in any bank have to procure with the payment gateway of ICICI Bank by the e-procurement portal through web services. As qualification documents, the EMD amount paid by the bidder will get credited to the respective pooling A/C maintained by the Focal point Branch of ICICI Bank vide order no 3975-F(Y) dt 28-07-2016 of Govt of West Bengal.
- 5) The pre-qualification (Technical Bids) documents will be opened on 13<sup>th</sup> February, 2024 (Friday) at 11- 00 Hours by the Pradhan, Keshapat Gram Panchayat in presence of the bidders (if desire).
- 6) During scrutiny of Technical Bid/ Tender document if it is found that any information is incorrect, the technical bid/ tender documents will be rejected without assigning any reason thereof. The "Tender Evaluation Committee /Artho-O-Parikalpana Up-Samiti" of Keshapat Gram Panchayat reserves the right to accept or reject any bid, and to cancel the bidding process and reject all bids, at any point of time prior to the issuance of work order, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the authority's action. Tender Inviting authority reserves the right to call for original document for verification from successful bidder(s) only in case of exceptional circumstances.
- 7) The results of the technical evaluation shall be made public on e-procurement systems following which there will be a period of 48 hrs during which any bidder may submit complaint, which shall be considered for resolution before opening the financial bid. Beyond this time no objection will be entertained.
- 8) The Financial bid of the technically qualified bidders will be opened for evaluation and the financial bid of non- qualified bidders will remain unopened. No separate intimation will be given for this, unless the above date is changed. In case of change of date, due intimation will be given online only.

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9) **Additional Performance Security**

If the rate offered by agency is beyond 20% less, Bidder shall have to deposit additional performance security @ 10% of tendered amount in the form of **Bank Guarantee** from any Scheduled Bank before issuance of work order in favour of **Pradhan, Keshapat Gram Panchayat** and which will be released after successful completion of the work. This Bank Guarantee shall have to be valid up to end of the Contract Period and shall be renewed accordingly, if required.

OR

If the rate offered by agency is beyond 20% less, the bidder shall have to deposit additional performance security @ 10% of tendered amount in the form of **Bank Draft** from any Scheduled Bank before issuance of work order in favour of **Pradhan, Keshapat Gram Panchayat** and which will be released after successful completion of the work. This Bank Guarantee shall have to be valid up to end of the Contract Period and shall be renewed accordingly, if required. If any agency fail to submit this additional performance Security within 7 days from the date of issuance of Letter of Acceptance action will be taken as per guideline of Finance Dept, Govt of West Bengal vide order no 4608-F(Y) Dt 18<sup>th</sup> July, 2018.

10) Acceptance of Tender will be issued after approval of competent authority.

11) GST, Cess, Taxes and Duties etc. if any at applicable rates will be deducted from the bill of the contractor.

12) **The Security Deposit** money of successful bidders will be released full or in part during/after expiry of **defect liability period** from the actual date of completion of the work as per norms stated in "Other Instruction", Instruction to Bidder (ITB). No interest will be paid on Security Deposit.

Any damages occurred during defect liability period will have to be done by the contractor at his own cost. in this respect Clause 17 of the General condition of contract in the Standard Bidding document following west Bengal form no 2911 shall be substituted with the following:

The word 'work' means any work contemplated within the scope and ambit of this contract .For

- (i) The work of patch repair or patch maintenance in nature or a combination thereof, the Defect Liability Period of the work shall be **six months** from the actual date of completion of the work;
- (ii) Repair & Rehabilitation of any road with 20 mm thick thorough Bituminous Surfacing work, the Defect Liability Period of the work shall be **one year** from the actual date of completion of the work;
- (iii) Extension of existing culvert, Construction of culvert and Construction of new flexible pavement up to bituminous level which has been designed for a period of 3years or more, Widening and strengthening of flexible pavement designed for a period of 3 years or more, Improvement of riding quality /Strengthening of flexible pavement designed for a period of 3 years or more, the Defect Liability Period of the work shall be **three years** from the actual date of completion of the work;
- (iv) Repair of rigid pavement with CC wearing Course /PMC+SC, the Defect Liability Period shall be **two years** from the actual date of completion of the work;
- (v) Construction of rigid pavement, Reconstruction of rigid pavement with 1:1.5:3 nominal mix / M20 design mix / M25 design mix concrete designed for a period of 3 years or more, the Defect Liability Period of the work shall be **three years** from the actual date of completion of the work;
- (vi) Construction of rigid pavement, Reconstruction of rigid pavement with M30 grade of concrete

designed for a period of 5 years or more, the Defect Liability Period of the work shall be **five years** from the actual date of completion of the work;

**Considering all above conditions mentioned in order vide memo no 5784-PW/L & A/2M-175/2017 dt 12/09/2017 of Law and Arbitration Cell of PWD, West Bengal Gram Panchayat will refund security money as per instructions of para 7.6.1 of Gram Panchayat Procurement Manual and will refund security money after six months from the date of payment in case of construction works related to black top or concrete roads, buildings and culverts etc., and three months for others schemes**

13) Eligibility criteria for participation in the Tender.

- i) The bonafide contractors having sufficient experience in execution of similar works value not less than 60% for work upto 5 lakhs, 50% for work 5 to 10 lakhs and 40% for work above 10 lakhs in a single work within 3 yrs from date of publishing of Tender. **credential allowed Gram Panchayat & Above**, Similar nature of work will be considered as per guideline of Gram Panchayat Procurement Manual (Statutory documents)
- ii) Scanned Copy of all documents as mentioned in ITB. (Statutory documents)
- iii) The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (*five*) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)
- iv) In case of Proprietorship, Partnership Firms and Company, Tax Audit Report in 3CD Form are to be furnished along with the Balance Sheet and Profit and Loss Account. and all the documents along with schedules forming the part of Balance Sheet and Profit & Loss Account should be in favour of applicant. No other name along with applicant's name in such enclosure will be entertained. (Statutory documents)
- v) The prospective bidders should own or arrange through lease hold registered agreement, the required plant and machineries. Conclusive proof of ownership in favour of owner or leaser of plant and machineries in working condition shall have to be submitted. (Ref. Section - B, Form- III). (Non-Statutory documents)
- vi) Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum. (Non-Statutory documents)
- vii) Joint Ventures will not be allowed.
- viii) A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.
- ix) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' stated in Section - 'A' before tendering the bids.
- x) The eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:
  - a) Financial Capacity.
  - b) Technical Capability comprising of personnel & equipment capability.
  - c) Experience / Credential.The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned in (i), (ii) & (iii) above and the declaration executed through prescribed affidavit As instructed in. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice.

14) Running payment for work may be made to the executing agency as per availability of fund. The executing agency may not get a running payment unless the gross amount of running bill is 50 (*fifty*) lakh or

30% of the tendered amount whichever is less. Provisions in Clause(s) 7, 8 & 9 contained in W.B. Form No.2911(ii) so far as they relate to quantum and frequency of payment are to be treated as superseded.

**Considering above clauses Gram Panchayat will make running payment as per instructions in para 13.1.3 of Gram Panchayat Procurement Manual.**

- 15) Adjustment of price vide notification no. 23-CRC/2M-61/2008 dated: 13/03/2009 and no. 38-CRC/2M-61/2008 dated: 20/04/2009 in respect of construction materials shall not be applicable. The bidders shall quote their rate accordingly.
- 16) No mobilization advance and secured advance will be allowed.
- 17) Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.
- 18) There shall be no provision of Arbitration. The Clause No. 25 of 2911(ii) is omitted vide Notification No. 558/SPW Dated 13<sup>th</sup> December, 2011 of the Secretary, P.W. Department.
- 19) Bid shall remain valid for a period not less than 90 (*Ninety*) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
- 20) Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.
- 21) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
- 22) Job Card Holders are mandatorily engaged where unskill workers are required (As per Guideline of Karmashree).
- 23) No work shall be done on Sunday or Govt Holiday without the prior permission of the Engineer-in-charge.
- 24) No. price preference and other concession will be allowed.
- 25) Conditional / Incomplete tender will not be accepted under any circumstances.
- 26) The Bidders who have failed to complete any previous scheme within the time limit as mentioned in Work order and Work Contract, his bid will be liable to be rejected.
- 27) Regarding (Online Tender) E-Tender if photocopy documents have been submitted and is not readable, Gram Panchayat will intimate the bidder online to reload the copy in short fall of documents. If the bidder fail to upload it in due time ,the bid will be rejected.
- 28) The tender inviting and Accepting Authority through a "Tender Evaluation Committee/Artho-O-Parikalpana Up-Samiti" will determine
- 29) The Contractor, whose tender is accepted shall within 7 (seven ) days of issue of an intimation to that effect by this office obtain additional one set of contract documents and submit the same duly signed by him to this office for formal agreement. If the contractor fails to perform the formalities as mentioned within the specified period, acceptance of the tender will be liable to be cancelled and the earnest money will be forfeited.
- 30) Before Issuing work order an agreement will be executed with Pradhan, Keshapat Gram Panchayat on a Non judicial stamp paper of Rs10. regarding terms and condition of contract.
- 31) Time & Cost over-run will not be permitted. In case of any work not being completed by the contractor within the stipulated time-frame, necessary Penal Measure, in the tune of deduction of an amount, as decided by the Artho-o Parikalpana Upa Samity and as per Govt Guideline in Clause 2 of GCC (W.B.Form No 2911)and Para 7.7 of Gram Panchayat Procurement Manual, will be imposed.
- 32) The Athto-o Parikalpana Upa Samity reserves the right not to allow the agency to participate in future tenders under the following circumstances.
  - i) Delay in completion of job.
  - ii) Poor performance in terms of quality of materials and workmanship
- 33) **Termination of Contract/ WorkOrder:**  
The authority may terminate the contract / work order due to the following reasons.
  1. Poor Progress of work.
  2. Poor Quality of work.
  3. Adoption of any unfair means during execution of work.
  4. Violation /Non-compliance of any instructions of the authority.

For termination of the contract/work ,the authority will issue a 7 days `notice to the agency /contractor to make up the discrepancy /shortfall of the work as instructed by the authority ,failing which the contract/work order will be terminated with forfeiture of E.M.D., S.D., Performance Security etc

- 34) Discretion of the authority inviting tender:** The tender inviting authority reserves the right to accept or to reject any or all applications/tenders without assigning any reason whatsoever. On matters of dispute authority decision shall be final and binding.
- 35) The quantity of work indicated in BOQ is provisional and should not be taken as firm. Payment will be made on the basis of works actually done in different items and no claim will be entertained for reduction of quantities in some items or for omission of some items.
- 36) **Work Execution:**
- a. The successful Tenderer shall have to start the work at site within 7days after receipt of the work order failing which work order shall be cancelled with forfeiture of earnest money deposited with Keshapat Gram Panchayat. without assigning any reason.
  - b. After receipt of the Work Order ,the successful Tenderer shall submit the work programme, Bar chart of execution of the work, establish site office and deploy Site Engineers (If necessary ).He shall also maintain Work Order Copy, Drawings, schedule of work and tools & tackles at site to assists Engineers to carry out necessary checking and supervision of the work
  - c. **Sub-letting** of the job is not permissible and the Tenderer must submit one undertaking that he will not sub-let the job under any circumstances. If the authority comes to know that the agency has sub-let the work , Then action shall be taken to terminate the contract and the SD money will be forfeited and in addition the contractor shall not be entitled to recover or be paid for any work there for actually performed under the contract.
  - d. All materials required for the proposed work including cement and steel shall be of specified grade and approved brand inconformity with relevant code of practice (latest revision) and manufactured accordingly and shall be procured and supplied by the agency at their own cost including all taxes. Authenticated evidence for purchase of cement and steel are to be submitted along with challan and test certificate. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost. Regarding quality of material decision of Artho-Parikalpana Upasamity of the Gram Panchayat will be final.
  - e. Agency should possess the requisite and relevant equipment's and machineries for the work. If equipment's and machineries are not deployed as per the undertaking given by the contractor, the Engineer in charge is authorized to stop the work and direct the contractor to deploy them immediately. If the contractor fails to carry out the direction, then the authority may take appropriate action including forfeiture of Earnest Money Deposit ( EMD ) and cancellation of the work order.
  - f. The contractor shall collect **photography /videophotography** of the site firstly before the start of the work, secondly mid-way in the execution of different stages of work and lastly after the completion of the work. The photographs shall have digital date printed over it. Payment shall not be made without submitting the photographs/video photographs. Some photographs will have engineers inspecting the site ,machinery working, measurement etc.
  - g. All other clause(s) applicable as per W.B.FormNo.2911(Standard bid document) and others Tender related Govt orders.
- 37) If after opening of Financial Bid , L1 Bidders fail to execute agreement or withdraws his bid, NIT for that particular scheme will be cancelled and send for retender and action will be taken against that particular bidder as per Govt Order.

1)	<b>Date of Publication.</b>	:	Date 04 Month 02 Year 2026
2)	<b>Period and time for download of Bidding Documents</b>	:	<b>From-</b> Date 05 Month 02 Year 2026 Time - 10-00 -00 Hours. <b>To Date</b> 11 Month 02 Year 2026 Time - 17-00 Hours.
3)	<b>Time, Date and Place of Pre-bid Meeting</b>	:	N/A
4)	<b>Time of Submission.</b>	:	<b>From-</b> Date 05 Month 02 Year 2026 Time - 10-00 -00 Hours. <b>To Date</b> 11 Month 02 Year 2026 Time - 17-00 Hours.
5)	<b>Time and Date for opening Technical Bid/ Bids</b>	:	Date 13 Month 02 Year 2026 Time - 17-00 Hours
6)	<b>Time and Date of opening Financial Bids. (Subjected to completion of Technical Evaluation).</b>	:	To be Notified later
7)	<b>Place of opening bids</b>	:	Keshapat Gram Panchayat Office, <b>Panskura-I,</b> Purba Medinipur

Pradhan  
Keshapat Gram Panchayat  
Panskura-1, Purba Medinipur

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to:-

- The Executive Officer, Panskura-I Panchayat Samity.
- The Sabhapati, Panskura-I Panchayat Samity
- The Sub Divisional Officer, TamLuk
- The Pradhan ALL,.....under Panskura-I Block
- Inox Add Agency
- Notice Board.
- Office File.

*S. K. S. K.*  
02/02/26  
Pradhan  
Keshapat Gram Panchayat  
Keshapat Gram Panchayat  
Panskura-1, Purba Medinipur